

EMPLOYEES' OLD-AGE BENEFITS INSTITUTION

190/1/B, Block-2 P.C.E.H.S. KARACHI

Telephone: 021-34328020-021-34328049

Ref: No: EOBI/HO/GAD/2013

Date: 28/11/2013

TENDER NOTICE

SUPPLY OF HP & LEXMARK CARTRIDGES

Sealed bids are invited from well reputed and financially sound suppliers registered with the sales Tax/Income Tax Department for purchase of following HP & Lexmark Cartridges:-

Sr #	Name of items	Quantity
1	Printer Cartridge for HP-1020	1
2	Printer Cartridge for HP-1320	2
3	Printer Cartridge for HP-1102	20
4	Inkjet Cartridge for HP-1200	02
5	Lex Mark Toner for E-120	20

GENERAL INFORMATION:

Sales Tax Registration Number	
Income Tax Registration Number	
Total Bid amount (Incl. all taxes)	
Date of submission of bid	

- Quoted items should be available in ex-stock.
- 5% earnest money should be attached in the shape of Pay Order in favor of EOBI which will be return after 3 months from the date of last supply
- Bids will be accepted till 03:00PM, 13th December 2013 and will open on the same day at 03:30PM in the presence of bidders who may wish to present.
- Incomplete bids will not be entertained.
- Taxes will be deducted from the bill of the supplier as per rule.
- Items must be delivered within 10 days after issuance of Purchase Order.
- An undertaking should be provided after getting Purchase Order for genuineness of the product, if the toners/cartridges would not be genuine, payment will be stopped without further notice.
- Tender will be awarded on aggregate lowest bidder.
- Price should have to be quoted for all items.

(**Muhammad Jamil**)

Director

General Administration Department